NBCSL’s Policy Resolutions Process

- **Submission:** Only National Black Caucus of State Legislators (NBCSL) legislators who are current in their dues may submit Resolutions. Resolutions must be submitted through the member portal and before the deadline. Please click on the Member Portal at [https://nbcsl.org/login.html](https://nbcsl.org/login.html) to pay dues.

- **Deadlines:** The deadline for Regular NBCSL Legislators to submit Proposed Resolutions for consideration at the 43rd Annual Legislative Conference (ALC) is **Friday, August 30, 2019, at 11:59 p.m. EST.** The deadline for NBCSL Policy Committee Chairs and Vice Chairs to submit Proposed Resolutions that fall within the jurisdiction of their committee is **Friday, September 13, 2019, at 11:59 p.m. EST.**

- **Notifications:** National Office collects resolution submissions, Rules Chair sends notice to sponsor confirming NBCSL has received the proposed resolution, what committee it has been assigned. Policy Chairs are also given notice of all resolutions submitted to their committees for consideration at ALC. Proposed Resolutions are disseminated to members at Annual Legislative Conference.

- **Rules Committee Consideration:** The Rules Committee reviews all properly submitted resolutions for reasonable edits. Recommended edits or proposed resolutions are shared with the appropriate Policy Committee chairs. Conference calls between with the Rules Committee and Policy Committee chairs are scheduled by NBCSL national office.

- **Policy Committee Consideration:** Policy Committee Chairs review resolutions submitted to their respective committees for reasonable edits. Edits are shared with resolution sponsor who then gives feedback to Rules Committee and Policy Chairs. Committees will also meet at the ALC to provide sponsors another opportunity to discuss edits to their resolution with the Committee before Deliberation. Resolutions are approved for Deliberations by committee vote. The Chair reports the results of all votes taken in Committee on Proposed Policy Resolutions to the NBCSL National Policy Office; this report should include a roster of the members present during the vote.

- **Deliberations:** Proposed Resolutions that pass out of policy committees go to the Deliberations Session in a new, Pre-Ratification document. The Rules Chair requests a report on the proposed resolutions approved by the committee, which is presented before the body by the chair or vice chair of each Policy Committee. The Policy Committee Chairs or Vice Chairs will also provide a written report of the committee’s roll call vote on proposed resolutions. At the conclusion of each committee report, the Rules Chair entertains a motion for adoption of the committee report to be placed on the Ratification Consent Calendar. The body then votes for or against the placement of the resolutions on the consent calendar. If un-readiness is expressed by any member on any resolution, then that particular resolution is placed on the Debate Calendar. Once the Debate Calendar is closed, the Rules Chair will announce the rules governing the debate. After the debate of each item on the calendar, a motion for placement on the Consent Calendar is entertained. A two-thirds majority is necessary for passage of the motion.

- **Ratification:** Rules Chair calls for a motion for adoption of all items placed on the Consent Calendar and the Action Calendar. The motion having been accepted and voted in the affirmative confers adoption and ratification status to all said resolutions. The Rules Chair will report the ratified resolutions to the President, Vice President, and the National Office. All resolutions that pass out of Ratification become the official policy of the organization.

- **Publication:** Resolutions are posted online by January of the following year.